



SRBS

Sheila Raheja
School of Business
Management & Research

(Bombay Suburban Art & Craft Education Society)

Ref. No. SRBS/SSS/2012-13/12

January 17, 2013

To,
The Chairman,
Shikshan Shulka Samiti,
305, 3rd Floor, Government Polytechnic Building,
49, Kherwadi, Ali Yawar Jung Marg,
Bandra (East), Mumbai 400 051.

Sub: -Application for Revision of Fees for Academic Year 2012-13.

Dear Sir,

I write to thank you for the Approval of Final fees of Rs. 78,520/- (Rupees Seventy Eight thousand five hundred twenty only) for Two Year Full-time Masters of Management Studies (MMS) Post Graduate Degree Course for the Academic Year 2012-2013.

Subsequently, I had applied for and received the Worksheet of the sanctioned Fees by your Office on January 10, 2013. After examining your Worksheet, I have noticed that the following expenses have perhaps by oversight not been taken into account while computing the Final Fees.:


Point No.4.1.2	Professional Fees paid to Director	Salary paid to Visiting Faculty	Total Salary/ Honorarium paid to Visiting faculty
	Rs. 14,57,590	Rs. 4,87,050	Rs. 19,44,640

In the light of the above table, I would like to bring it to your notice that Rs.14,57,590/- has been paid on account of salary to the Director and Rs.4,87,050/- on account of salary paid to Visiting Faculty. Therefore, we request you to kindly consider the above expenses for revision of the final tuition fees for Academic Year 2012-13.

I am, therefore, re-submitting the Application for Revision of Final Fees in your specified format alongwith the necessary supporting documents for your consideration and necessary approval.

I look forward to a positive reply from you at an early date.

With kind regards,


Dr. Vijay Wagh
Director



Encl: As stated above



लिपिक (B) 18/1/13
शिक्षण शुल्क समिती व प्रवेश नियंत्रण समिती
शासकीय संशोधन इमारत,
खोली क्र. ३०५, ३रा मजला,
१, खेरवाडी, बांद्रा (पूर्व), मुंबई-४०० ०५१

SPECIMEN FORM

To,
The Hon'ble Chairman,
Shikshan Shulka Samiti,
Maharashtra State,
Mumbai-

Revision Application against the final fee declaration

1) Name of the Applicant : SHEILA RAHEJA SCHOOL OF BUSINESS
and Name of the other side. MANAGEMENT & RESEARCH DR. VIJAY WAGH

2) Address : RAHEJA EDUCATION COMPLEX, KHEK NAGAR,
OPP. CHHATRAPATI SHIVAJI GROUND,
BANDRA (EAST), MUMBAI - 400052

Mobile No. : 7498437373 Email Id : director@rahejamgmt.com

3) Nature of the decision against which revision is sought :-

a) Nature of the decision: - Final Fee fixation, Name of the course:- MASTERS IN MANAGEMENT STUDIES (MMS)
Academic Year:- 2012-13

b) Date of the decision :- OCTOBER 3, 2012

c) Date of the publication of the said declaration on official Website/Notice board of Samiti. -

4) Reasons for condonation of delay, if any- RECEIVED WORKSHEET FROM SHIKSHAN SHULKA SAMITI ON 10/1/2013

5) Grounds on which the revision is sought :-

a) REFER ANNEXURE - I ATTACHED

b) _____

c) _____

6) Date of handing over the copy of the revision to other parties:-
(i.e. Students/Parents/Institutions etc)

For Sheila Raheja School of Business
Management & Research

Vijay Wagh
Director

Signature

Name and Designation

Date: 18/01/2013

Place: Mumbai



Encl :-

- 1) Receipt of handing over the copy of revision to the other parties.
- 2) Documents in support of grounds on which revision is preferred.
 - a) Statement of payment made to Director for F.Y. 2011-12
 - b) Appointment letter of Director
 - c) Payment Vouchers for salary paid to Director along with debit notes issued by N.L. Dalmeida Institute of Management Studies & Research.
 - d) Statement of payment made to Visiting Faculties for F.Y. 2011-12
 - e) Appointment letters of Visiting Faculties
 - f) Payment Vouchers for honorarium paid to Visiting Faculties.
 - g) Annexure - I - Grounds on which the revision is sought.

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Procedure required to be followed - in respect of Review Application against final fees declaration by Shikshan Shulka Samiti.

- 1) Revision Application should contain the following points:-
 - a) Name of the applicant:-
 - b) Address of applicant:-
 - c) Contact Nos:-
 - d) Email Id:-
- 2) It should mention the details of the decision against which revision is sought such as date of the decision, Name of the course, Academic Year.
- 3) It should specifically mention the grounds for condonation of delay, if any.
- 4) It should also contain the grounds on which the revision is sought.
- 5) Applicant should submit the relevant documents in support of his claim.
- 6) Applicant should supply copies of revision to other parties i.e. Students/Parents/Institution etc.
- 7) Application should be signed, dated, and submitted in the office of Shikshan Shulka Samiti, Mumbai.
- 8) The review application should clearly specify the points in which they disagree with the calculation made, giving reasons therefor.
- 9) The review applicant should notify the fact that the application is being made to the other concerned parties viz. students / parents or the managements, as the case may be. The proof of notification issued should be presented before the Samiti when the application is heard.
- 9) The copy of the application and relevant documents should be provided free of cost upon request to the other concerned party.
- 10) On receiving communication from the Samiti intimating the date of hearing the review application, the petitioner should intimate the other concerned party about the date and time to enable them to be present at the hearing and present their objection if any. Proof of such intimation should also be presented to the Samiti when the application is heard.

Any review application made after the specified time limit is liable to be rejected. Any review application which does not follow the above specified procedure is also liable to be rejected.

ANNEXURE – I

Grounds on which the revision is sought :

- 1 Salary is being paid to the Director of Sheila Raheja School of Business Management & Research through N. L. Dalmia Institute of Management Studies & Research since, he has been appointed on deputation, but ultimately the amount is being spend for training of Students.
- 2 Salary paid to Visiting Faculties is for conducting Lectures for Students therefore, the amount is spend for training of Students



For Sheila Raheja School of Business
Management & Research


Director

Director Dr. Vijay Wagh Professional Fees Statement for the F.Y. 2011 - 2012

Sr.No.	Month	Paid to (Party Name)	Remarks	V.No.	Rs.
1	Jul-11	N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of July 2011	20/092	157642
		N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of July 2011	20/114	15763
2	Aug-11	N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of Aug. 2011	20/115	173405
3	Sep-11	N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of Sep. 2011	20/135	153570
4	Oct-11	N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of Oct. 2011	20/155	159535
5	Nov-11	N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of Nov. 2011	20/223	159535
6	Dec-11	N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of Dec. 2011	20/288	159535
7	Jan-12	N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of Jan. 2012	20/230	159535
8	Feb-12	N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of Feb. 2012	20/354	159535
9	Mar-12	N.L. Dalmia College	Dr. Vijay Wagh Salary Reimbursement for the month of Mar. 2012	20/009	159535
Total Rs					1457590

Visiting Lec.Prof. Fees Statement for the F.Y. 2011 - 2012

Sr.No.	Month	Paid to (Party Name)	Remarks	V.No.	Rs.
1	Nov-11	Shivani Parekh	Professional Fees	20/163	18000
2		Neelkanth Chopade	Professional Fees	20/172	14800
3		Saurabh Surve	Professional Fees	20/174	9900
4		Kawaljeet Pawa	Professional Fees	20/175	8000
5		Shivani Parekh	Professional Fees	20/176	29000
6	Dec-11	Parvati Soneji	Professional Fees	20/197	37500
7		Saurabh Surve	Professional Fees	20/198	11550
8		Neelkanth Chopade	Professional Fees	20/199	6400
9		P.M. Bhole	Professional Fees	20/200	5500
10		Kawaljeet Pawa	Professional Fees	20/201	3600
11		Shilpa Bapna	Professional Fees	20/202	30000
12	Jan-12	Shilpa Bapna	Professional Fees	20/257	29000
13		Saurabh Surve	Professional Fees	20/258	18000
14		P.M. Bhole	Professional Fees	20/259	39000
15		Parvati Soneji	Professional Fees	20/260	50000
16		Kawaljeet Pawa	Professional Fees	20/261	4800
17		Vishal Somani	Professional Fees	20/262	5000
18	Feb-12	Rajan Gunabalan	Professional Fees	20/320	27000
19	Mar-12	Aftab Alam	Teaching Honoraium	20/363	40500
20		Shilpa Bapna	Visiting Lec. Honorarium	20/380	3000
21		Parvati Soneji	Visiting Lec. Professional Fees	20/012	43000
22		R. Rajendran	Visiting Lec. Professional Fees	20/011	34000
23	Apr-12	Aftab Alam	Visiting Lec. Professional Fees	20/013	19500
			Total Rs		487050